

2012-13

Student Prospectus



Essex International College

Table of Content	Page No.
Welcome message	3
A Passion for Essex	4
Mission, Vision and Values	5
Why Study in the UK?	6
Why EIC?	6
Health Service, Disability Strategy	8
How do we support you?	10
BTEC Higher National Diploma in Business	11

Welcome Message

A very warm welcome goes out to you from all the members of Essex International College. You cannot begin to understand how glad we are to have you here amongst us.

“Why” you ask?

.....because you are a resource. That may sound odd – but we believe that just as you have chosen EIC to help you achieve your goals and aspirations we believe that every student who walks through our doors helps us achieve ours. I and all the staff here at EIC are dedicated to ensuring that you succeed to the best of your ability. Right from the outset – as you may have already noticed we are not your typical college. We are modern, dynamic, and most importantly we believe we personify the modern ethos of the education industry – we want you accept that change is the only constant.

To this end we engage highly qualified tutors and we hope that you will have the best opportunity to achieve your career goals. We do not offer idle promises nor do we guarantee examination success, your success will be based upon the hard work and commitment from your tutor and yourself. You should not underestimate the level of hard work that you will have to put in to get the best grade possible

The cosmopolitan nature within and outside the college will offer you the opportunity to study and to mix with students and others from many countries And allow you to develop friendships and associates.

So let me welcome you once more, and let us from today set our eyes on the future.

Mark C Cannon

Principal

A Passion for Essex



Between London and England's East Coast lies the ancient County of Essex. Named after the East Saxons, who founded a kingdom here. Essex is probably the most richly diverse county in England. The county provides excitement and entertainment for all the members of this locality. Notable stately homes such as Audley End House near Saffron Walden, Ingatestone Hall near Chelmsford and the tallest Tudor gatehouse Layer Marney Tower bear the witnesses to our rich history. Essex has been influenced by many different cultures and historical events. Saxons left their royal treasure behind in Southend, whilst the Romans made Colchester their First capital and the Normans left their mark with castles at Colchester, Castle Hedingham and Stansted. Perhaps maritime Essex is best known for its resorts. Southend, Clacton, Frinton, Walton and Dovercourt offer all the fun of the seaside but with much more besides. Contrasting these are quiet, isolated beaches that in turn become networks of tidal inlets and estuaries rich in wildlife where you can chill out and relax. Major yachting centres can be found in Burnham-on-Crouch, Brightlingsea and Maldon, where beside the quay one can see the majestic Thames Sailing Barges glide gracefully through the sea. Leigh-on-Sea is an old shing village where the cockle boats can still be seen unloading their catch daily, whereas on Mersealsland the famous oysters can be tasted straight from the sea.

More surprising is the green, spacious countryside contrasting sharply with the ever changing East Anglian skies. More than 70 percent of the county is rural. The gentle undulating landscapes of Essex have inspired generations of artists. Most famous of all is John Constable. In fact the area around Dedham was known as Constable Country even during the artist's lifetime.

Then there is cosmopolitan Essex. Towns like Chelmsford, Romford, Colchester and Southend ooze cosmopolitan city where there is always something exciting happening. Shopping is another big attraction, with both modern centres and smaller specialist shops to tempt you.

The students of our college will be able to fire their imagination and whet their appetite with the wealth of attractions available and activities going on throughout the year.

We look forward to welcoming you to Essex.

Our Mission, Values and Vision



Mission:

We see ourselves as a part of the local community in Essex. Our role is to provide all our students with the most upto date knowledge of what are the best current national and international business practices through education, training and research. We support our national and international students to successfully meet the dynamically changing challenges they face. With our development and growth we meet societies' increasing demand for responsible management education, all driven by relevant practical application.

EIC enables the students of all its programmes to become proficient in using, applying and further developing technology and management concepts and tools by balancing theory and practice. The will acquire the necessary knowledge and competencies to become future managers.

Values:

Relationships – we build relationships with our students based on a shared understanding of their goals along with a determination to see them succeed.

Leading the way – We are reliable, customer-oriented, up-to-date and forward-looking.

Excellence in teaching – we understand education as a market. Success in the market place is a direct result of excellent quality of teaching and infrastructure as well as a good reputation.

Vision:

Practical application – We are willing to position ourselves in innovative segments within teaching, research and development.

We aim by performance and passion to inspire the success of our students.

We look forward to achieving our vision within an environment which is sensitive to national and international needs.

Our programmes and research will establish the school as one of the main places of study in Management and related issues.

Why Study in the UK?



A qualification from a UK based institution is recognised and respected across the world. UK academic institutions offer a vibrant, intelligent, challenging, and creative environment to study and express intellectual talents.

The UK has grown to become one of the top destinations to study around the world. With traditions of excellence dating back hundreds of years, high class institutions at every corner and much more flexibility than many other countries, the United Kingdom has much to offer international students that other English-speaking countries cannot offer.

The UK government has very strict quality control systems to ensure that UK institutions meet certain high quality criteria.

The UK has a reputation for training leaders in all occupations from across the globe. Some of the world's leading politicians, diplomats, business, and cultural leaders have had the benefits of British education.

Why Essex International College?

Personal Education

Why wait in line to learn? At EIC, you'll step right up to the challenge of the day. Nobody is lost in the crowd here. Everybody counts. Our average class has 20 students; our largest class, about 35 students. The student-faculty ratio is only 33 to 1 — one of the more desirable in higher education. At EIC, you'll enjoy extraordinary access to experienced teacher, to resources, to opportunities, to the world.

Powerful Teaching

Essex International College will be the best comprehensive colleges with our teaching plan. Every course at EIC is taught by a experience faculty member. About 90 percent of the faculty hold the highest degree in their academic field . What's more, we have powerful learning resources, including state-of-the-art computers and all the other high-tech tools.

Diverse Population

At EIC you'll find people in all their glorious variety. We draw students of many ages and from nearly every religious, racial, and ethnic background. We like it that way — we see our differences as a source of strength.



Active Student life

An EIC education is about more than courses and credits; it involves each student as a whole person. We're small enough so you can make a real contribution, and large enough to offer an extensive range of extracurricular choices. You'll have plenty of chances to sharpen your leadership abilities and develop your problem-solving skills

Location

Essex International College is located in the heart of Romford. Romford lies in the county of Essex, a large county northeast of London with water on 2 sides. Though it is not as busy as central London, nonetheless it is a lively, multicultural area with many local opportunities for part-time jobs and also well-established communities from around the world.

You will find everything you need is nearby. Romford town centre, just 10 minutes from the College by walk, has a bustling high street brimming with shops, restaurants and other amenities. There is also a colorful market. The area is ethnically diverse with a great cultural mix. There are various specialist shops selling African, Asian, East European and Caribbean food. Wherever you are from in the world, you are sure to feel very welcome here.

You may live away from the college in central London or in another borough, but London has excellent public transport links so it should be easy to get to classes on time. Romford is well served by buses and trains. Romford train station is only a two minutes walk from the College, and there is a bus stop very close to the college.

Health service

Treatment under Britain's National Health Service will be given to students on courses of 1 Year or longer. We will assist you in making appointments with a doctor or a dentist if you need treatment during your stay. The College will be happy to help long-term students to register with their local General Practitioner (Doctor).



Disability Strategy

Essex International College welcomes disabled people. We make every effort to make sure that all learners have the same rights. To help all EIC students to work and study together in harmony, regardless of their physical abilities you may want to know the following:

You can ask for a consultation on additional support at any time. This could be when you request the college for an application, from when you start your course or any time during your course. (The earlier you request support, the quicker it can be provided, so if you know you will need support, special facilities or adjustments, contact us well before your course starts.)

Additional Support

Support is arranged depending on your individual needs. It is your support and you will be involved in regular discussions to talk about your support. You can ask for changes to be made to your support at any time. At the beginning of the year you will be asked to agree a Support Plan. This explains the types of support we will give you, the levels of that support and over what period.

Additional Support could include:

1. Adjustments by your subject tutors
2. Communication support
3. Note-taking support
4. Reader support
5. Provision of assistive equipment and technology (subject to availability)
6. Adaptation of course materials (into Braille, enlarged text etc.)
7. Help in carrying equipment you need for study

Physical Access

Essex International College continuously tries to improve its access for disabled learners. We appreciate that the structure of the building allows limited disabled access. However, we are keeping this matter under constant review.

Reviewing The College's Disability Strategy

The College's Disability Strategy will be reviewed, each year. Recommendations, following the review, will be made to our Senior Management Team and the College's Academic Board.

Learning Resources

All classrooms are equipped with whiteboards and flipcharts and most are equipped with overhead projectors. During the course of the year in classroom facilities will be upgraded so that all classrooms will be equipped with the latest audio visual aids to enhance the learning environment.



On the first floor we have a library which stocks copies of all the books that you will need for your course. Next door to the library is our 12 seated computer lab. The computers in the lab are networked and have their own dedicated laser printer.

At EIC we would not accept anyone under 19 years of age.

How do we support you?

We make a difference by providing a range of support services for our students, which students find in details in the student handbook and in the specific course induction packs.

Tutorial Guidance

All students have a personal tutor and a tutorial programme that includes

- An induction to the college
- Developing study skills that is relevant to your course.
- Planning your learning programme
- Recording your achievements
- Regular review of your progress
- Career planning

Library/Internet/Self-Access Centre

Essex International College has a limited number of reference books that are available for short-term loan and reference. These will be increased during the years of 2012 and 2013.

For a wider choice of general reference books, we encourage our students to register with one of the local public libraries in the surrounding area. For more learning resources, students can get membership of the two world-renowned libraries in Central London, the library of the London School of Economics and the British Library.

Student Advice

Student satisfaction is one of the utmost priorities and hence the entire staffs are always eager to help students at all times, weather it is a personal problem or a study related issue there is always someone the students can talk to.

The Student Advice Service offers advice and information for all post, present and prospective students. This can include:

- Housing and accommodation issues
- Welfare and Health issues and
- Career pathways

We especially ensure that our younger, more venerable students are assisted in every way possible to ensure that their stay in UK is both enjoyable and safe along with ensuring value for money and time.

Courses

At EIC we pride ourselves on offering a wide variety of courses related to Higher National Diploma to meet the needs of our students. The senior management team of the college keep the course provision under constant review to make sure that we are meeting the needs of our students.

Below you will find brief details of our current courses. If you have any queries about any of the courses please contact a member of the academic staff for assistance.

EDEXCEL

BTEC Higher Nationals 2010 Higher National Diploma in Business Level 5

(New QCF Version Sep 2010)

The Higher National Diploma in Business awarded by Edexcel represents an accessible business qualification for students aspiring to be business entrepreneurs.

This programme consists of 24 academic months i.e four terms and will provide students with a good knowledge of understanding in Business discipline as well as to develop the interpersonal and transferable skills in a dynamic working environment.

Awarding body: BTEC Edexcel

Period of study: 6 Terms (2 year or equivalent)

Intakes: September/ January / May. Study Plan: 15 - 18 Hours per week

Entry Requirements: Candidates who enter with at least one of the following is likely to benefit more readily from this programme:

- ❖ A BTEC National, Advanced GNVQ or AVCE in Business or in a related subject (eg Tourism, Hospitality and Catering)
- ❖ At least one GCE A Level pass in a relevant subject with appropriate supporting passes at GCSE
- ❖ An Access to Higher Education Certificate awarded by an approved Further Education Institution
- ❖ Appropriate work experience.

Unit Details:

Higher National Diploma requires a total of 240 Credits which must be gained over the study period with minimum 125 credits in level 5. The study period is usually two year's full time.

Unit No	Unit Name	Unit Level	Unit Credit	Schedule
Unit 1	Business Environment	4	15	Semester I
Unit 3	Organisations and Behaviour	4	15	Semester I
	Study Skills		15	Semester I
Unit 2	Managing Financial Resources and Decisions	4	15	Semester II
Unit 4	Marketing Principles	4	15	Semester II
Unit 16	Managing Communications, Knowledge and Information	4	15	Semester II
Unit 5	Aspects of Contract and Negligence for Business	4	15	Semester III
Unit 21	Human Resource Management	4	15	Semester III
Unit 22	Managing Human Resources	4	15	Semester III
Unit 23	Human Resources Development	5	15	Semester IV
Unit 7	Business Strategy	5	15	Semester IV
Unit 14	Working with and leading people	5	15	Semester IV
Unit 45	Business Ethics	5	15	Semester V
Unit 46	Corporate Environmental and Social Management	5	15	Semester V
Unit 24	Employee Relations	5	15	Semester V
Unit 6	Business Decision Making	5	15	Semester VI
Unit 8	Research Project	5	20	Semester VI



Essex International College